Town of Tiverton, Rhode Island

Personnel Board

Meeting Notification

In accordance with the Open Meeting Law, Section 42-46-6, notice is hereby given that the Personnel Board will hold a meeting on

Monday November 26, 2007, at 6:30 pm at the Tiverton Town Hall 343 Highland Road Tiverton, RI 02878

## **AGENDA**

To Continue resume reviews for the Secretary to Town Administrator position.

A Portion of this meeting may be held in Executive Session pursuant to the Open Meeting Law, Section 42-46-45 (a)(1) of the General Laws of Rhode Island, 1956 (1977 reenactment), as amended.

Individuals requesting interpreter service, for the hearing impaired must call 401-625-6700 seventy-two (72) hours in advance of the meeting.

Tiverton Personnel Board Mission Statement:

To follow Section 1007 of the Tiverton Town Charter in fulfilling it's responsibility of attracting and recommending the most qualified and suitable applicants for town employment. In doing so, respect the laws of confidentiality pursuant to state, federal, and municipal laws and guidelines while protecting the applicant's privacy so as to eliminate the Town and Board members from such liability in performance of such duty.

Submitted by: Fred Almeida, Personnel Board Secretary